



## ADMISSIONS AGREEMENT

As a parent participation preschool, the success of our program requires all members of our preschool family to read and adhere to the Parent Handbook. When all members of our preschool community work together, following the rules established by the Preschool Board, all aspects of the preschool thrive.

Please read the Parent Handbook at [www.LaurelwoodPreschool.com](http://www.LaurelwoodPreschool.com) for the complete guide of the requirements for enrollment at Laurelwood Parent Participation Preschool.

<input type="checkbox"/>	I understand that it is my responsibility to download all required Admission Forms from <a href="http://www.LaurelwoodPreschool.com">www.LaurelwoodPreschool.com</a> , fill them out and turn them in, with my <u>April 2021 Tuition &amp; Cleaning Deposit check</u> , by <b>the May 1<sup>st</sup> due date</b> .
<input type="checkbox"/>	I understand that I am required to attend the Mandatory Parent Orientation before school starts. I know my student will not be able to start school if I do not attend. This meeting is for adults only and if my children come, I will be asked to leave. We will not be able to start school until I make-up the meeting and pay the \$25.00 fee.
<input type="checkbox"/>	I understand that as a member of a parent participation preschool I will be working in the classroom, assisting the teacher and am responsible for providing a qualified sub if I am unable to work.
<input type="checkbox"/>	I understand that May 2021 tuition is paid with registration, April 2021 Tuition is paid with Admission Forms, and September 2020- March 2021 tuition must be <b>postmarked by the first of each month</b> . April and May Tuition <u>cannot</u> be used for your "last months" tuition if you leave early.
<input type="checkbox"/>	I understand that Laurelwood Preschool holds classes September through May and I am committing to attend for the entire school year ( <u>we do not run on semesters</u> ). I understand that if I withdraw before the end of the year, I am required to notify the <b>business manager at laurelwoodpreschool@yahoo.com four weeks before our last day</b> . I am responsible for all tuition AND work days during those four weeks. <b>After January 10, 2021 I am responsible for ALL remaining workdays for the year.</b>
<input type="checkbox"/>	I understand that May 2021 & April 2021 Tuition is refunded ONLY if the registrar is notified of your withdraw by <b>July 1, 2020</b> , regardless of acceptance day. <u>No Exceptions</u> . I understand that these months tuition are non-transferable and cannot be used for your last month's tuition if I withdraw early.
<input type="checkbox"/>	I understand that as a member of the parent participation preschool I will be contributing to Laurelwood Preschool by working and contributing items to our annual fundraisers.
<input type="checkbox"/>	I have read the Parent Handbook on-line and understand how the preschool is organized and my responsibilities as a parent at the preschool, (I will receive a hard copy at the Parent Orientation Meeting).
<input type="checkbox"/>	I understand that my child is expected to participate in appropriate preschool activities, such as, sitting in circle time, following directions, keeping hands and feet to themselves. If my child is disruptive to the experience and learning of other students my child may be dismissed from school without a refund.

**Please initial as you read each statement.**

Student Name \_\_\_\_\_

Parent Signature \_\_\_\_\_