



1. Go to **LaurelwoodPreschool.com**
2. Click on **"Accepted Students"**
3. Click on **"Admission Forms"**
4. Download Forms 2-5 (**12 pages total**).
5. Print & Fill-in all requested information on each form.
6. Collect items 5-8 from your health care provider. **SUBMIT ONLY COPIES, not originals.**
7. Print your **Student's and Teacher's Name** on an envelope.
8. Pay Online or Mail Check & Completed Forms in the envelope to:

Mail to: Laurelwood Preschool
 PO. Box 54238
 San Jose, CA 95154-4238

OR

Drop Off in Preschool Classrooms
 during regular preschool hours.

*****Do Not take Forms to the Day Care or Elementary School Office*****

FORMS – ALL STUDENTS

1. **Payment for April 2021 Tuition & Cleaning Deposit (online or check)**

Copy of your PayPal receipt.

Check # _____ Amount \$ _____

April & May 2020 Tuition is collected early, as a deposit for the year.

Tuition refunded ONLY if withdraw notice is given by **7/1/20** – regardless of admission date.

EC \$240.00 = (\$200 EC tuition + \$40 Cleaning Deposit)

PK \$295.00 = (\$255 PK tuition + \$40 Cleaning Deposit)

5 DAY PK \$500.00 = (\$460 PK5D tuition + \$40 Cleaning Deposit)

2. **Policies, Permissions, Agreements (9 Pages)**

- Family Information
- Admissions Agreement
- Privacy & Information
- Statement of Responsibility
- Parent Involvement Policy
- Photo Policy
- Biting Policy
- Emergency Card
- Disaster Release Card

3. An **Acknowledgment of Parent's Right Notification**

4. A **State of California Personal Rights**

NEW STUDENTS ONLY

5. A **Doctors Physical**

Children need a physical completed by a **doctor** within one year of enrollment.

6. Child **Immunization History**

Record must include the following minimum required dosages:

DTP - 4 doses

Hib Meningitis - 1 dose

Measles, mumps, rubella - 1 dose

Polio - 3 doses

Varicella – 1 dose

Hepatitis B - 3-dose series

7. A **Birth Certificate** for the child.

8. **ADULT Volunteer Immunizations:**

For any **ADULT** (parents, grandparent, babysitter, etc) who will be working in the classroom

Adult TB Test Test must be given within one year of enrolling at Laurelwood Preschool.

Adult Pertussis – Immunization Record or Blood Test

Adult Measles – Immunization Record or Blood Test